

**CITY OF EDGEWOOD
COUNCIL MEETING MINUTES
June 4, 2007
6:30 PM**

CALL TO ORDER – Mayor Link called the meeting of the Edgewood City Council to order at 6:30 PM in the council chambers of the Edgewood City Building. The following council members were present: Nancy Atkinson, Dale Henson, Ray Spears, David MacMillan, Mark Steffen, Jeff Schreiber and Chris Link. Also in attendance were City Attorney Frank Wichmann, City Administrator Roger Rolfes and City Clerk Jeanette Kemper.

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – No changes.

APPROVAL OF MINUTES – May 21, 2007 Meeting Minutes - Mr. Spears made a motion to adopt the May 21, 2007 meeting minutes as written; seconded by Mrs. Atkinson. **Motion passed: 7 ayes – 0 nays.**

Municipal Aid Road Fund (MARF) minutes – Mr. Henson made a motion to adopt the MARF minutes from May 21, 2007 minutes as presented; second by Mr. Steffen. **Motion passed: 7 ayes – 0 nays.**

REPORTS/PRESENTATIONS

Mayor's Report – Mayor Link thanked the Spears family, Eagle Scout Adam Rigsby and the staff for their participation in the Bill Grady Park Dedication. Mr. Spears thanked everyone also.

Administrator's Report – Mr. Rolfes distributed a memo to council updating them on the UPS tax situation. There was a calculation error for United Parcel Service's occupational license and payroll tax. They are now requesting a refund from all cities. Our cost is \$5344. Mr. Schreiber asked if it was for payroll or net profits tax. Mr. Rolfes believes it's both. Mr. Schreiber said according to the report from the county it doesn't appear to be correct information and it doesn't appear that they have been paying payroll taxes. Mr. Rolfes said it doesn't appear to be correct given the amount of business they do in Edgewood. Mr. Steffen also questioned it and wondered if the county is doing proper collections. After looking at the county's report Mr. Wichmann believes they are disputing the net profits tax and license fee not payroll tax. We are waiting on responses from both UPS and the County.

Staff Reports – Council reviewed reports from the following staff members: City Administrator, City Clerk, Fire/EMS, General Services, Police, and Recreation. Mr. MacMillan asked Mr. Rolfes if the Beech Road sign would be installed this month; Mr. Goetz responded saying that it will be installed probably this week. Mr. Spears asked Mr. Goetz to obtain an estimate to install a sidewalk on Brookwood to Dudley. Mr. MacMillan thanked the public works department for all their efforts with the Bill Grady Park.

CITIZENS DESIRING RECOGNITION ON LEGISLATIVE MATTERS NOT ON THE AGENDA

Norbert Meyer, 3118 Locust Hollow, asked if a final decision had been made on the parade route as discussed at the last council meeting. Chief Kramer had received alternate routes from council and doesn't believe they will resolve the problems that he foresees so he suggested leaving the route, as is this year and revisit it next year. Mr. Meyer said he votes for Mrs. Atkinson suggestion, which was to turn right off of Madonna onto Dudley and end at Freedom Park. He also said he would like to hear more sirens in the parade. It was also decided not to allow walkers in the parade any longer due to the large gaps they create.

UNFINISHED BUSINESS

Cameras for Police Department – Chief Kramer stated that he wishes to purchase video cameras for the interview rooms (2), the sally port (2), prisoner processing area (2) and one for the lobby. He received two bids and recommended purchasing the embedded system from Emergency Systems for \$8,065. The building has already been wired for this equipment. They are motion-detected cameras. Mr. Steffen made a **motion** to authorize the purchase of the embedded system from Emergency Systems at a cost of \$8,065; second by Mr. Spears. **Motion passed: 7 ayes – 0 nays.**

Pay Plan – Mr. Rolfes stated that the NKADD has been working on developing our new pay plan but they need a few parameters. One is the guidance for the establishment of brackets. Currently, we use the annual salary survey conducted by the Area Development District for the Northern Kentucky City County Managers. Our COLA source would be the same one the State uses for elected officials. COLA would increase the brackets annually and the calculation of the brackets would be at 10% of either the average or the median for the classification that would then establish the maximum. Mr. Rolfes asked council what percentage they would like to use. Mr. Henson said if we've been using 10% as an average then that sounds reasonable to him. Mr. Rolfes then asked council what percentage would they like to use to establish the minimum; we are striving for 15%. Mr. Steffen said he's fine with it; no other comments were received. Movement in the brackets – will be based on performance and we'll leave it up to the NKADD on percentages. The NKADD suggested that we set the movements at 1% increments. Mr. Rolfes asked council if they had any other requests/suggestions; Mr. Steffen recommended using a grid that would give ranges and show where employees are or should be. Mr. Rolfes said he would ask the NKADD for a grid. He stated the NKADD would present the plan to council once they have it drafted. Mr. MacMillan asked if they should ask the department heads their opinion of the plan. Mr. Rolfes said we'd probably do that first and ask the department heads for their feedback.

NEW BUSINESS - None

ORDINANCES, MUNICIPAL ORDERS, AND RESOLUTIONS

Ordinance 2007-06-02 adopting the 2007/2008 Budget – 1st reading. Mr. Wichmann read the ordinance: AN ORDINANCE OF THE CITY OF EDGEWOOD, IN KENTON COUNTY, KENTUCKY, ADOPTING A BUDGET FOR THE CITY OF EDGEWOOD FOR THE FISCAL YEAR BEGINNING JULY 1, 2007 AND ENDING ON JUNE 30, 2008.

ANNOUNCEMENTS

- Edgewood Night at Florence Freedom ballpark will be Friday, June 15th @ 7:05 pm; get your tickets for \$8 each at the city building.
- Tuesday Evening Concert Series begins June 12 with Lee's Junction Big Band. Concerts start at 7 p.m. in Presidents Park.
- Freedom Park Yard Sale will be Saturday June 16th from 9 am to Noon. Residents may reserve a space for \$20.
- MGLNK picnic will be July 25th at the Florence Freedom Ballpark; please rsvp to Jeanette by July 18th.

ADJOURNMENT

Mr. Henson made a **motion** to adjourn at 7:20 p.m.; second by Mr. Spears. **Motion passed:**
7 ayes – 0 nays.

Attest: Jeanette Kemper
Jeanette Kemper, City Clerk

Date passed: 6/18/07

John D. Link
Mayor John D. Link