

EDGEWOOD
POSITION DESCRIPTION

CLASS TITLE: Laborer

DEPARTMENT: General Services

DIVISION: Properties

CHARACTERISTICS OF THE CLASS: Work involves performing manual duties in the maintenance, repair, and minor construction of streets, public buildings, public water and sewer lines, and city vehicles. Individuals in this class perform a variety of duties ranging from simple manual labor to tasks that involve the operation of motorized equipment as well as light and heavy power tools. Work is usually performed outdoors, under close supervision of the Foreman. On call duties as assigned.

ESSENTIAL FUNCTIONS: Works to maintain and construct concrete and asphalt streets; Rods and cleans out storm sewers; Plows and salts city streets during inclement weather; Digs and backfills trenches; Patches asphalt "potholes"; Operates street-sweeper; Digs out holes with manual or automatic digging tools; Assists in painting crosswalks and other traffic markings; Installation of traffic signs; Operates dump truck, bulldozer, backhoe, tractor, or other heavy equipment as required by job duties; Maintains public vehicles; Maintains light and heavy power tools; Lifts objects in excess of 25 pounds several times a day.

OTHER FUNCTIONS: Litter collection; Cleans public works building; Assists in the collection and disposal of refuse; Performs related duties as required.

DESIRABLE TRAINING AND EXPERIENCE: Graduation from a standard high school, or equivalency, experience in the performance of various manual labor, repair, and maintenance activities preferred; Some experience and/or training in the operation of commonly used power tools and heavy machinery implements; Or any combination of experience and training which provides the desired knowledge, skills, abilities.

KNOWLEDGE, SKILLS, ABILITIES: Ability to perform manual labor duties, for extended periods of time, often under adverse weather conditions; Ability to lift objects in excess of 25 pounds several times a day, or as the job requires; Ability to work in high places with dangerous machinery and sharp tools; Ability to safely operate heavy equipment such as back hoe, dump truck, tractor, bulldozer, etc.; Ability to safely operate large and small power tools such as jack hammer, chain saw, drill, etc.; Ability to perform tasks requiring use of manual tools such as hand saw, post hole digger, sledgehammer, etc.; Ability to complete simple and routine tasks without close supervision; Knowledge of occupational hazards and proper safety precautions; Knowledge of some basic principles regarding the construction, maintenance, and repair of buildings, roads, and landscapes (may be acquired on-the-job); Ability to establish and maintain effective working relationships with other governments and agencies, city officers and employees, and general public.

NECESSARY SPECIAL REQUIREMENTS: Possession of, or the ability to

obtain, a valid vehicle operator's license and a commercial driver's license (CDL); Possession of, or the ability to obtain any license(s) deemed appropriate or necessary for the successful completion of job tasks.(apply to all general services jobs) Must be able to respond to call back within 30 minutes.

Date Effective: 11/16/15

Kentucky Wage and Hour Law Overtime Status: Non-exempt

Reports to: Foreman

The above is intended to describe the general content of and the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, requirements, or responsibilities.